



Date presented	09 - 14 - 2020
Type of action	Amendment
Final vote	9 – 0 – 0

2021-0004: Constitutional Resignation Policy

Sponsored by: Ruffino

Co-sponsored by: Madeya

Recognizing that the Student Governance Council Constitution does not outline a process for the resignation of Senators or Executive Board members.

It is resolved that the following subsection will be added to the Student Governance Council Constitution as Article IV Section 4 Subsection 5:

5. Any Senator who wishes to resign from their position must adhere to the following guidelines:
 - a. Any Senator may resign from their position at any time.
 - b. Senators who may be considering resignation can meet with the Senate Chair or the President to discuss their thoughts before making an official decision to resign.
 - c. A formal letter of resignation must be sent to both the Senate Chair and the President. This resignation will go into effect immediately, and the Senator will be officially removed from the Senate. This letter cannot be withdrawn.
 - d. The Senator will have the option to announce their resignation to SGC and the public at the following SGC meeting. If the Senator chooses not to make an announcement, an announcement of the resignation will be made by the Senate Chair or the President.
 - e. An exit interview shall be conducted by the President or Senate Chair within two weeks of the submission of the letter of resignation.
 - i. This interview will be conducted to discuss:
 1. What the Senator liked about SGC.
 2. What the Senator did not like about SGC.
 3. Why the Senator resigned.
 4. What the Senator would change about SGC.
 - ii. The Senator who resigned may opt out of this exit interview.

- f. Any Senator who wishes to rejoin SGC must adhere to the process for vacancies as outlined by Article IX.

It is resolved that the following subsection will be added to the Student Governance Council Constitution as Article V Section 3 Subsection 6:

- 6. Any Executive Board Member who wishes to resign from their position must adhere to the following guidelines:
 - a. Any Executive Board Member may resign from their position at any time.
 - b. An Executive Board Member who may be considering resignation can meet with the Chief of Staff or the President to discuss their thoughts before making an official decision to resign and it being accepted.
 - c. A formal letter of resignation must be sent to the Chief of Staff, and the President if the resigning member is not the President. This resignation will go into effect immediately, and the Executive Board member will be officially removed from the Executive Board. This letter cannot be withdrawn.
 - d. The Executive Board Member will have the option to announce their resignation to SGC and the public at the following SGC meeting. If the Executive Board Member chooses not to make an announcement, an announcement of the resignation will be made by the Chief of Staff or the President.
 - e. An exit interview shall be conducted by the President or Chief of Staff within two weeks of the submission of the letter of resignation.
 - i. This interview will be conducted to discuss:
 - 1. What the Executive Board Member liked about SGC.
 - 2. What the Executive Board Member did not like about SGC.
 - 3. Why the Executive Board Member resigned.
 - 4. What the Executive Board Member would change about SGC.
 - ii. The Executive Board Member who resigned may opt out of this exit interview.
 - f. Any Executive Board Member who wishes to rejoin SGC must adhere to the process for vacancies as outlined by Article IX.